

PURPOSE/PROCEDURE:

- The purpose of this form is to establish a procedure for conducting hot work activities on the project. Hot work includes all operations that create heat, spark or flame.
- The subcontractor conducting the hot work must obtain a hot work permit from UIS for each day for the area(s) they are working. The area must be reviewed by sub representative for flammables and combustibles; holes, shafts or other openings; fire protection system proximity and system status; and other potential hazards.
 - The review determines the need for and type of fire watch as well as other required precautions.
 - Complete all sections of the hot work permit (if required).
 - The permit shall be readily accessible.
- Upon completion of hot work activities and fire watch (if required), the area should be reviewed by the subcontractor and UIS to close the permit. This form should be completed on [HammerTech](#) under the "Permits" module.
- Any questions related to this procedure should be directed to UIS.